



BUSINESS LICENSE APPLICATION CITY OF EUREKA

Finance Department
531 "K" Street • Eureka, CA 95501

Phone: (707) 441-4120, Fax: (707) 441-4391, E-mail: licensing@ci.eureka.ca.gov

Type of Application: ☐ New License ☐ Change of Owner ☐ Change of Business Address

Business Name (DBA): _____ <small>(only 30 characters will appear on printed license)</small>		• Official Use Only •	
Corporate Name: _____ <small>(if different)</small>		License #: _____	
Business Location: _____ <small>(Not P.O. Box)</small>		Entered: ____/____/____	
City: _____ State: _____ Zip: _____		Printed: ____/____/____	
<input type="checkbox"/> Commercial/Industrial Location <input type="checkbox"/> Home Based Business <small>(see attached information sheet)</small>		Community Development - 3 rd Floor	
Bus. Phone: () _____ Bus. Fax: () _____		Building Department - 3 rd Floor	
Mailing Address: _____ <small>(if different)</small>		Enterprise Zone	
City: _____ State: _____ Zip: _____			
Start Date:	Description of Business Activities:		
Ownership: <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Other _____ Non Profit? <input type="checkbox"/>			
E-Mail: _____ CA Resale #: _____ Federal ID # (EIN) _____			
CA Employer (EDD) #: _____ State License #: _____ License Type: _____			
Enter Names of All Owners and Partners. Use Additional Sheet if needed:			
Owner Name: _____ Title: _____ Phone: () _____			
Home Address: _____ City: _____ State: _____ Zip: _____			
Owner Name: _____ Title: _____ Phone: () _____			
Home Address: _____ City: _____ State: _____ Zip: _____			
Emergency contact:			
Name: _____ Title: _____ Phone: () _____			
Will you be involved in any of the following type of business? (please answer all items)		Yes	No
Medical Cannabis in any form, including but not limited to: cultivation, processing, storage, and or distribution?			
Massage?			
Firearms sales?			
Door-to-door sales and/or solicitation?			
Buy, sell or collect metal (including precious metals), recyclables, scrap, non-ferrous materials, e-waste or junk If you hold a state permit for this, please provide agency and permit number _____			
Mobile vending? (e.g., ice cream truck, lunch wagon, sidewalk vending)			
Second hand or used items? (if answer is "yes" please indicate which best describes your business below)			
<input type="checkbox"/> Antiques <input type="checkbox"/> Pawn shop/pawn broker <input type="checkbox"/> Thrift Store (donated material only) <input type="checkbox"/> Consignment or taken in trade			
<input type="checkbox"/> General Secondhand/Used Goods (Internet Sales, Estate Sales, Liquidators) <input type="checkbox"/> Secondhand – Tangible Personal Property			

FEES: (Note: City of Eureka Business licenses generally expire on December 31 st of each calendar year. Fees are pro-rated each quarter of the year. Please contact our office for details.)	FEES:
STANDARD LICENSE FEE: \$55.00 – *(Exemption? <input type="checkbox"/> Yes <input type="checkbox"/> No Type _____) (Includes one owner or officer)	\$ _____
CHANGE OF INFORMATION ONLY / RE-PRINT LICENSE FEE: \$8.00	\$ _____
NO. OF EMPLOYEES OR EXTRA OWNERS ____ x \$11.50	\$ _____
**DISABILITY ACCESS & EDUCATION REVOLVING FUND: \$1.00 (see description below).....	\$ _____
BUSINESS LICENSE REVIEW FEE: \$13.50 (if physically located in Eureka city limits).....	\$ _____
***Depending on your address, you may be in the Business Improvement District (BID). See chart below. If your address falls within this district, please contact our office for help in calculating fees.	
BID FEE (\$45.00 BASIC FEE x _____ %).....	\$ _____
BID EMPLOYEE FEE (\$9.50 x _____ # Employees x _____ %).....	\$ _____
BID AREA: <input type="checkbox"/> I <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/> Retail <input type="checkbox"/> Non-Retail	\$ _____
TOTAL FEES DUE CITY OF EUREKA:	\$ _____
Fees may be paid by cash, check, credit card, or debit card (Visa, MasterCard, Discover)	

I declare under penalty of perjury, and under the laws of the State of California, that the forgoing is true and correct.

SIGNATURE: _____ **DATE:** ____/____/____

The license is issued without verification that the licensee is subject to or exempt from licensing by the State of California. Any transfer, change of use or occupancy may require review by the City Design Review Committee. The license does not signify compliance with any regulatory codes of the City of Eureka, including but not limited to building, fire, and zoning laws.

***EXEMPTIONS:**

Enterprise Zone Exemption: Depending on your address within the City limits, how long you've been in businesses, and the type of business previously in your location, you may qualify for an exemption from the Standard License fee for your first two licensing periods. City staff will help you determine what incentives may be available to you during the application process.

Veteran's Exemption: If you meet the following qualifications, you may qualify for an exemption of City licensing fees. Please contact our office for a fee waiver form:

- An honorably discharged veteran of the United States Military
- The sole owner of the business (Corporations or partnerships are not exempt)
- Sells tangible goods owned by the veteran (Services are **not** included in the exemption)
- Does not sell alcoholic beverages.

**** DISABILITY ACCESS & EDUCATION REVOLVING FUND:** SB 1186, a bill which goes into effect on January 1, 2013, imposes a \$1.00 state fee on any applicant for a local business license or a renewal and is to be collected by cities. Fees are used "for the purpose of increasing disability access and compliance with construction-related accessibility requirements."

*****BUSINESS IMPROVEMENT DISTRICT (BID) STREET ADDRESSES:** (please call for fees if located in this district)

A Street.....450 -699 (odd)	1 st Street.....100-799
B Street.....200-299 & 450-699, 300-449 (odd)	2 nd Street.....100-799
C Street.....0-699 & 700-799 (odd)	3 rd Street.....100-799
D Street.....0-799	4 th Street.....100-799
E Street.....0-799	5 th Street.....0-799
F Street.....0-799	6 th Street.....0-799
G Street..... 0-799	7 th Street.....0-799 (odd) & 200-699 (even)
H Street.....0-699	
I Street..... 0-699 (even)	